

EVENT RENTAL SUMMARY



The Orpheum Theatre is a historic atmospheric theater currently undergoing a full interior restoration. Seated capacity will be just under 1,300. The following lists the costs associated with renting the Orpheum as of 2025. The specifics of your event may cause some minor variation from these expenses, contact the Theatre Director for specific quotes.

FACILITY & EQUIPMENT

Base Rent	\$3,200.00	
Clean-Up Fee	\$500.00	
Insurance	\$1,000,000.00 general liability policy with SMG, ASM Global, Orpheum Theatre, Orpheum Performing Arts Centre Ltd as additional insured	
Sound	Starting at \$1,500.00 for live events. Quote available upon request.	
Lighting	Starting at \$1,250.00 for live events, includes two follow spots.	
Merch Sales	80/20 soft goods; 90/10 recorded. Venue retains tax.	

TICKETING All tickets will be sold by the Orpheum's exclusive ticket vendor, Select-A-Seat.

Facility Fee	\$5.00 per ticket (not assessed on first 100 comps)	
Credit Card Fees	4% of box office totals	
Box Office Fees	4% capped at \$1,500.00	
Ticket Printing	\$0.25 per ticket	
Group Sales	Unless otherwise contracted, all Orpheum shows offer a 10% discount to groups of 10 or more + 10% commission to seller.	
Sales Tax	9.5%	

STAFFING

Stagehands	Union requirements with 4 hr min	Quote available upon request
Security	Required for all public events with	T-Shirt: \$31.20/hr
	4 hr min	Sheriff's Officer: \$60.00/hr
Runner	If applicable	\$350.00/day
Merch Seller	If applicable	\$175.00/day
Front of House	Ticket takers, ushers, F&B	Included in rent

BOOKING CONTACTS

Levi Miller, Theatre Director

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Mallory Rine, Director of Marketing & Booking

