

ORPHEUM THEATRE

RENTAL SUMMARY

The following lists the costs associated with renting the Orpheum Theatre. The specifics of your performance may cause some minor variation from these expenses. Be sure to contact the theatre director for a specific quotation. Seating capacity is 1286.

Rent	\$2,000.00 per day
Clean up fee	\$400.00
Insurance	\$1,000,000.00 general liability policy with Orpheum as additional insured
Stagehands	We are a union stagehouse. Stagehand quotes available upon request. House minimum is technical director +1.
Sound rental	\$1,200.00 to \$2,000.00 depending upon requirements. Risers available at \$60 each.
Security	Minimum for all public performances is one off-duty armed sheriff's officer (\$35.00/hr, 4 hr. min.) plus t-shirt security to bag check (\$20/hr, 4 hr. min.) Number of t-shirt guards to be determined by nature of performance and anticipated attendance.
Lighting	All house lighting included in base rental price. No charge for use of the two house follow spots. However, a stagehand must be hired to operate them.
Ticket takers	Included in base rental
Ushers	Included in base rental
Ticketing	All tickets will be sold by the Orpheum's sole ticket vendor, Select-A-Seat.
Credit card fees	3.5% of box office totals
Box office fees	3% of total, capped at \$500.00
Ticket printing	\$.15 per ticket
Facility fee	\$4.00 per ticket sold (not assessed on comps, 100 cap)
Group sales	All Orpheum shows, unless otherwise contracted, offer at 10% discount on groups of 10 or more.
Sales tax	As of 10/17/16, Kansas sales tax is 7.5%
Merchandise sales	House retains 20% of all merchandise sales